

LETTER LAYOUT

Qui l'indirizzo
Qui la data

Dear (NAME),
(Incominci a scrivere un po' in dentro)

(rientra ogni volta che cambia l'argomento)

Yours,
(qui la tua firma)

☆



21 Green park
Road
Windsor-England
Sunday, 15 May 2011

Dear Susan,

thank you for your letter! I am glad to have a penfriend in Australia.

My name's Louise Parker. I was born on 11th April 1998, so I'm 13 years old. My star sign is Aries. I come from England and I live in Windsor, just outside London. Let's introduce myself! I am a student, I am 1.65 m tall, I weigh 52 kilograms, I've got long curly brown hair and green eyes. I'm rather talkative and funny. I like being with my friends and I'm very sociable. They tell me I'm chatty and sensitive. I usually wear casual clothes, for example jeans, a t-shirt and trainers. I've got a nickname, "Curly", because my hair is curly. It's a bit of a stupid name. I don't like it! What do you look like? What about your personality?

There are four people in my family. There's Dad, Mum, my sister and me. My Dad's name is Frank, he is 42 years old and he's a bus driver. My mum is called Amanda, she's 40 and she works in an office. I've got a sister called Elena. She's 19 years old and she goes to University. We've also got a big black cat called Trouble.

I can do a lot of things: I can use a computer (I've got an e-mail address: curly@yahoo.it), I can speak French, swim, and play volleyball. I can't ride a motorbike, but I'm going to take lessons soon.

That's all for now.

I hope to hear from you soon!

Love,
Louise

PERSONAL INFO

- What's your name?
- When were you born?
- What star sign are you?
- How old are you?
- What nationality are you?
- Where do you live?
- What's your job?
- What do you look like?
- What are you like?
- What colour are your eyes?
- What colour is your hair?
- What do you usually wear?
- Have you got a nickname?
- Have you got a pet name?

FAMILY

- Have you got a big or a small family?
- How many brothers or sisters have you got?
- What are their names?
- Have you got a pet?
- What is it?
- What colour is it?
- How old is it?

ABILITIES

- What can you do?
- What can't you do?

Write a letter to Louise and tell her about :

- yourself (name, age, job, nationality, star sign, physical description, personality...)
- your family (number of people, names, jobs, description) and pets
- your abilities

remember the address, date and closing!